UTTAR PRADESH METRO RAIL CORPORATION LIMITED

(A joint venture of Govt. of India & Govt. of UP)
Administrative Building Vipin Khand, Gomti Nagar, Lucknow-226010
Phone: 0522 – 2304014-15

VACANCY NOTICE NO. UPMRC/HR/D/5/2026, Dated: 17/11/2026

REQUIREMENT OF GENERAL MANAGER (HR) IN UPMRC ON DEPUTATION BASIS

Uttar Pradesh Metro Rail Corporation Ltd (UPMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in various cities in the state of Uttar Pradesh. Metro is operational in the city of Lucknow, Kanpur & Agra (priority corridor). The works of Kanpur & Agra Metro Projects for the balance corridor are going on in full swing. Recently, Union Cabinet has approved 11.2 kilometre long East-West Corridor under Phase 1B of the Lucknow Metro project.

The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with UPMRC will not only give exposure to its employees in terms of best in class technology but will also provide other benefits. To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited, applications are invited from experienced officers of Indian Nationality from Indian Railways / Metros / Central Govt. having relevant HR experience, for the above mentioned post on **deputation basis**.

Pay Scale, age limit, educational qualification and experience are as per detail mentioned below: -

Organization	Uttar Pradesh Metro Rail Corporation Limited
Title of the post	General Manager (HR)
No of Posts/ Location	01 (One)/Lucknow
Scale of pay	Parent pay plus deputation allowance on deputation basis.
Term of Appointment / Period of Deputation	Deputation (Normal Tenure of deputation for a period of 3 years, which may be extendable)
Essential Educational Qualification	Bachelor's Degree in any discipline from a Govt recognized University/Institute with 60% marks.
Service	Personnel Officers (IRPS) of Indian Railways / Personnel or HR Officers of Metros / Central Govt Officer having experience of HR during deputation to DoPT.
Eligibility Criteria & Experience	**(i) Pay Scale of CDA:** Executives/Officers either working or empanelled in SAG pay scale of Rs 1,44,200-2,18,200/- (Revised/Level-14)/Rs. 37,400-67,000/- + Grade Pay Rs. 10,000/- (Pre-revised) or higher with a total of 17 years of post-qualification work experience at Group-A Gazetted / Executive Level, including services put in on deputation. **OR** Executives/Officers either working or empanelled in Selection Grade pay scale of Rs. 1,23,100-2,15,900/- (Revised/Level-13)/ Rs. 37,400-67,000/- + Grade Pay Rs. 8,700/- (Pre-revised) or higher for at least 03 years, with a total of 17 years of post-qualification work experience at Group-A Gazetted / Executive Level, including services put in on deputation.

	(ii) Pay Scale of IDA: Executives/Officers either working or empanelled in IDA pay scale of Rs.1,20,000- 2,80,000 (Revised)/Rs.51300 - 73000/- (Pre-revised) or higher with a total of 17 years of post-qualification work experience at Group-A Gazetted/Executive Level, including services put in on deputation. **OR** Executives/Officers either working or empanelled in IDA pay scale of Rs. 90,000-2,40,000/-(Revised)/ Rs. 36,600-62,000/- (Pre- Revised) or higher for at least 03 years, with a total of 17 years of post-qualification work experience at Group-A Gazetted/ Executive Level, including services put in on deputation.
Essential Work Experience	The candidate should have deep knowledge and post qualification work experience in the field of Handling Manpower Planning / Recruitment & Selection / Training, Grievance Management, RTI, Legal cases pertaining to employment/ service matters & other disciplinary aspects, Conduct, Discipline & Appeal Rules, Promotion policies, DPC & Career Progression schemes, Working knowledge on SAP/ERP and E-Office.
Age as on last date of vacancy notification	Max. 57 years
Mode of Selection	Eligible candidates would be called for interview in Lucknow & selection is based on Interview basis. **The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview.** The candidate should be free from DAR/ Vigilance.
How to Apply	i) The candidates should submit their application in writing to "**Manager/HR /Uttar Pradesh Metro Rail Corporation Limited**, Administrative Building, Near Ambedkar Samajik Parivatan Sthal,Vipin Khand, Gomtinagar,Lucknow-226010" as per enclosed application proforma before closing date (16/12/2026). ii) The applicant should submit application through proper channel as per enclosed application proforma requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 04 years. iii) **Submission of NOC before interview is must for participating in the interview process.**
Web Address	www.upmetrorail.com
Closing Date	30 days from the date of notification of vacancy (16/12/2026)

NOTE: -

i) Cut off date for age & eligibility criteria would be reckoned **as on last date of notification of vacancy**.
ii) Experience should be with Indian Railways / Metros / Central Govt Officer having experience of HR during deputation to DoPT.
iii) The applicant should not only be fit in related field but should also be physically and medically fit.
iv) The applicant should continue with their email address and mobile/phone number so as to reach them as and when required.
v) Applications received through proper channel and with verification of service particulars, SPE/ D&AR/ VIGILANCE clearance and enclosure of APARs will be preferred. However, a copy of application may also be sent by the applicant in advance to UPMRC. Applications received after closing date and time and incomplete applications shall not be entertained. UPMRC will not be responsible for any postal delay/ wrong delivery/ non-delivery of communication by the candidate at any stage of the recruitment process. The advance copy of the application along with all the supporting documents may be sent at the email id **careers.hr@upmrcl.co.in, however sending hard copy of the application along with supporting documents are mandatory.**

vi) **Payment of TA:** All the candidates called for interview shall not be paid any travelling allowance by UPMRC for attending the interview.

vii) All appointees are to be deemed as public servants for the purpose of the UPMRC's Conduct, Discipline and Appeal Rules, 2017 and such other statutes as notified by the government from time to time.

viii) Candidates will be informed of the final result in due course through UPMRC website and any interim enquiries about the result are therefore, unnecessary and will not be attended to. UPMRC do not enter into correspondence with the candidates about reasons for their non-selection for interview/appointment.

ix) Candidates are advised to check their e-mail (including spam) and official website of UPMRC (**www.upmetrorail.com**) from time to time for any information/ updates on the recruitment process.

x) Management reserves the right to cancel/postpone the entire process itself due to various administrative reasons.

xi) Candidates may note that they may be posted at any of the project sites/ offices at any location of UPMRC projects during their tenure in UPMRC.

xii) The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such enquiry, as may be considered necessary, that the candidate having regard to his/ her character & antecedents is suitable in all respects for appointment to the service.

For Managing Director
UPMRC

UPMRC

PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON DEPUTATION BASIS

Important *(please don't leave blanks)*		
	Vacancy Notice No. *(appears on the top right side of notice)*	
	File No. *(appears on the left side of vacancy notice)*	
	Post against which application has been submitted	
	Choice of station *(wherever applicable)*	

1.	**Name**	:	
2.	**Father / Husband Name**	:	
3.	**Gender**	:	
4.	**Service**	:	
5.	**Department**	:	
6.	**Category**	:	
7.	**Date of Birth**	:	
8.	**DITS (Date of entry into Time Scale)**	:	
9.	**Date of entry in Gr.B** ***(wherever applicable)***	:	
10.	**Present pay band with Grade Pay and basic pay as on date of application**	:	
11.	**Present Designation & Organization**	:	
12A.	**Correspondence Address**		
12B.	**Permanent Address**		
13.	**Contact Details**		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	
	(e) Aadhar No.	:	

UPMRC

14. **Educational Qualifications (Attach supporting documents):-**

S.No.	Qualification/ Degree	Subjects	Institution/ University, Place/Country	% or CGPA	Passing Year

15. Experience Details (separate sheet may be attached along with supporting documents):-

For applicants in CDA PAY SCALES / IDA PAY SCALES :-
(Complete details of service / position held since joining)

Post Held	Organization Name with place of posting	CDA/IDA PAY SCALES (Mention the substantive Pay Scale with GP/Level) (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy

16. Eligibility Criteria

A.	**Essential Work Experience :-** The candidate should have deep knowledge and post qualification work experience in the field of Handling Manpower Planning / Recruitment & Selection / Training, Grievance Management, RTI, Legal cases pertaining to employment/ service matters & other disciplinary aspects, Conduct, Discipline & Appeal Rules, Promotion policies, DPC & Career Progression schemes, Working knowledge on SAP/ERP and E-Office.	**YES/NO (Attach detailed note with supporting documents)**
B.	**(i) Pay Scale of CDA**: Executives/Officers either working or empanelled in SAG pay scale of Rs 1,44,200-2,18,200/- (Revised/Level-14)/Rs. 37,400-67,000/- + Grade Pay Rs. 10,000/- (Pre-revised) or higher with a total of 17 years of post-qualification work experience at Group - A Gazetted / Executive Level, including services put in on deputation. **OR** Executives/Officers either working or empanelled in Selection Grade pay scale of Rs. 1,23,100-2,15,900/- (Revised/Level-13)/ Rs. 37,400-67,000/- + Grade Pay Rs. 8,700/- (Pre-revised) or higher for at least 03 years, with a total of 17 years of post-qualification work experience at Group - A Gazetted / Executive Level, including services put in on deputation.	**YES/NO (Attach detailed note with supporting documents)**

	(ii) Pay Scale of IDA: Executives/Officers either working or empanelled in IDA pay scale of Rs.1,20,000- 2,80,000 (Revised)/Rs.51300 - 73000/- (Pre-revised) or higher with a total of 17 years of post-qualification work experience at Group-A Gazetted/Executive Level, including services put in on deputation. **OR** Executives/Officers either working or empanelled in IDA pay scale of Rs. 90,000-2,40,000/-(Revised)/ Rs. 36,600-62,000/- (Pre- Revised) or higher for at least 03 years, with a total of 17 years of post-qualification work experience at Group-A Gazetted/ Executive Level, including services put in on deputation.	**YES/NO (Attach detailed note with supporting documents)**

17. Details of previous deputation/ Foreign assignment, if any (Attach supporting documents):-

S.No.	Organization	Designation	From	To

18.	**Whether debarred from deputation? If yes, please furnish details.**	:	
19.	**Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.**	:	
20.	**Whether applied for deputation under Central Staffing Scheme i.e. Central deputation. If yes, registration number (if any) allotted by supremo.gov.in**	:	

21. APAR Ratings for last 04 years (Attach supporting documents):-

Year	Rating

22. Awards, if any (Attach supporting documents):-

S.No.	Name of Award	Brief Details

UPMRC

23.	**Whether any conviction (by court of Law) /punishment/penalty (due to disciplinary action by employer) was awarded to applicant in last 10 years.**	**YES/NO**
	If yes, details of case.	Separate sheet may be enclosed
24.	**Whether at present any case is pending in the court of law or any disciplinary enquiry is going on, against applicant.**	**YES / NO**
	If yes, details of case	Separate sheet may be enclosed
25.	**NOC, Vigilance and D&AR status from current employer enclosed.**	**YES / NO**
26.	**Copies of Annual performance appraisal report for last 04 years enclosed.**	**YES / NO**
27.	**Whether appeared for interview in UPMRC in past.** (If yes, details of the interview)	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:
Date:

Certificate by the Employer

a) The date of birth, qualifications and experience and other details furnished by Shri/Smt. indicated at S No. 1 to 27 in the application form have been verified and found correct as per service records of the Executive/Officer.
b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.
c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 04 years is enclosed or would be forwarded within the due date.

(Signature of the Employer with stamp)

Checklist of documents to be enclosed:

1. Educational Certificates. (Including Matric Certificate for age eligibility)
2. Work Experience Certificate.
3. NOC from present Employer.
4. Vigilance and D&AR Clearance from present Employer.
5. APARs of the last 04 years.

UPMRC